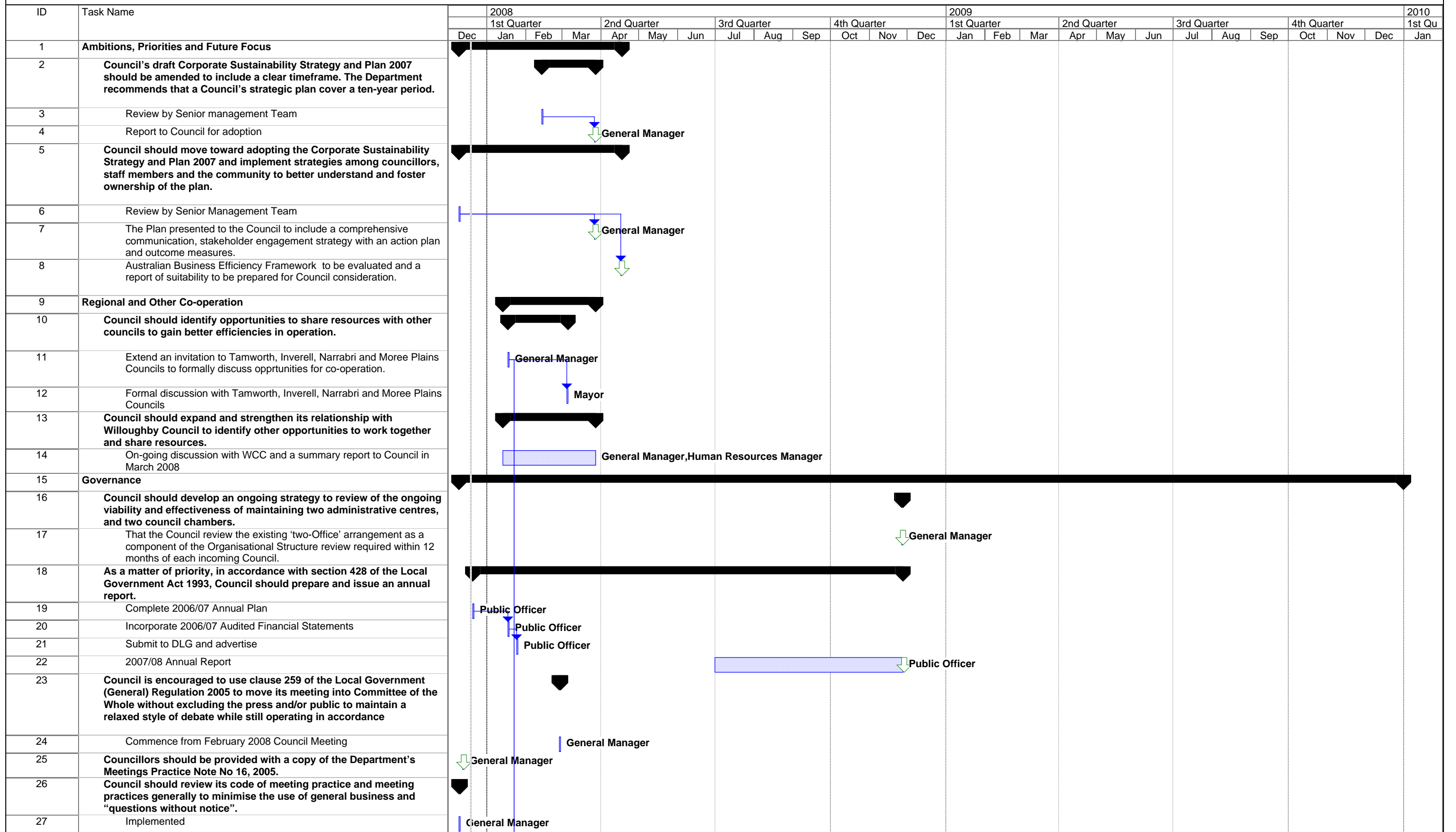


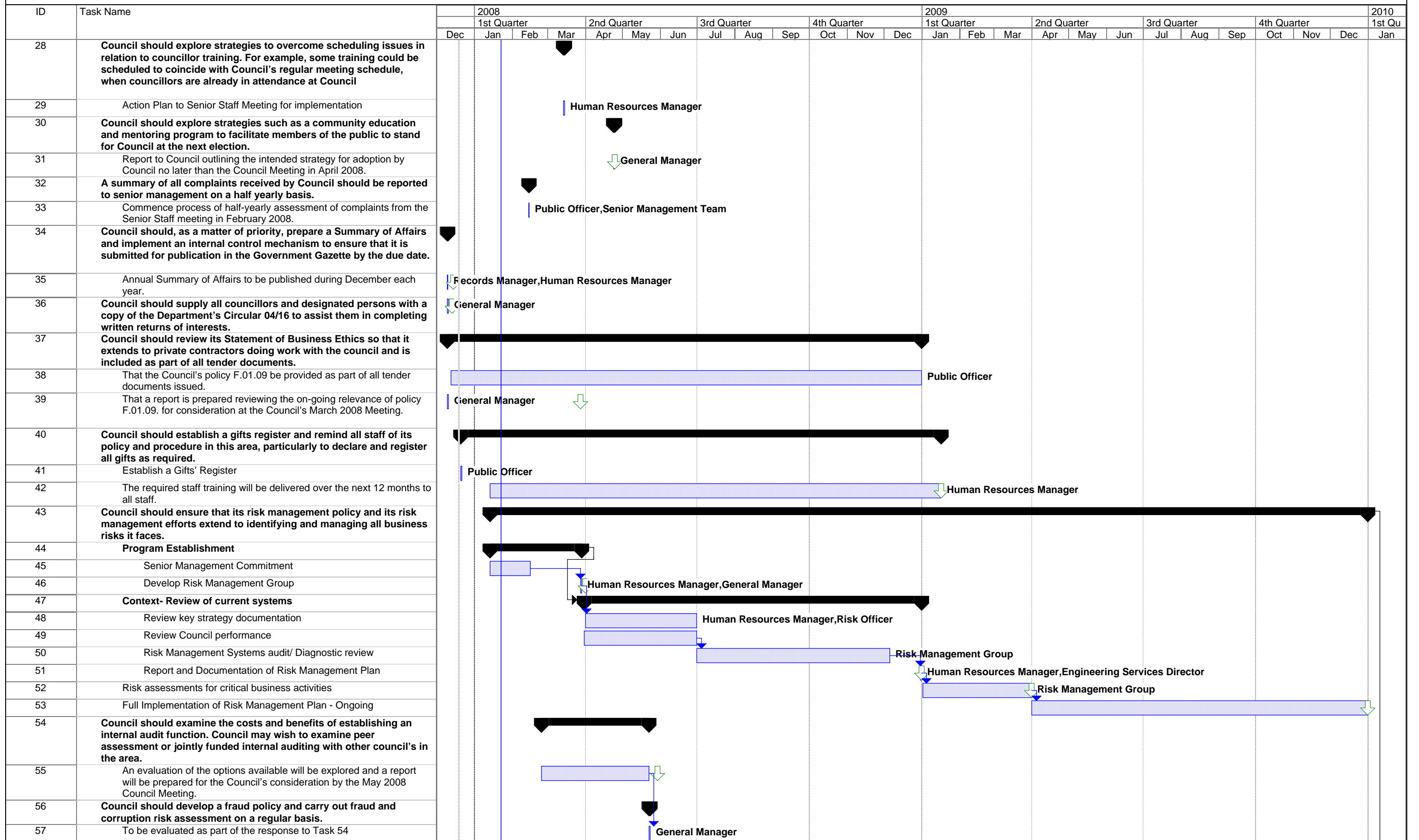
Better Practice Review - Project Timeline



Project: Recommendations
Date: Wed 19/12/07

Task Progress Summary External Tasks Deadline
 Split Milestone Project Summary External Milestone

Better Practice Review - Project Timeline



Project: Recommendations
Date: Wed 19/12/07

Task Progress Summary External Tasks Deadline
 Split Milestone Project Summary External Milestone

Better Practice Review - Project Timeline

ID	Task Name	2008												2009												2010
		1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			1st Qu
		Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
162	To achieve its objective of ensuring an appropriate and equitable investment in organisational effectiveness while enhancing employee safety, performance and personal growth, Council should complete its :																									
163	2007/2008 training plan - Including a succession plan																									
164	skills audit																									
165	individual training plans																									
166	training database																									
167	See response to Task 162 - 166.																									
168	Council should develop a succession plan for key areas of its operation, which includes addressing gaps left in Council's workforce potentially left by the significant number of employees who will be retiring over the next 10 years.																									
169	That a formal succession plan will be developed in consultation with the Council's Directors and Human Resources Manager, reviewed by the Senior Management Plan																									
170	Submit report to Council for adoption by the end of December 2008.																									
171	Council should finalise and make operational its hazard register.																									
172	That the Hazard Register to be completely operational by end of June 2008																									
173	Consultative Committee																									
174	As Council's consultative committee is operational in nature, the Council's General Manager (or nominee/s) should represent Council on this committee rather than councillors.																									
175	That a report be prepared for Council's consideration no later than the March 2008 Meeting.																									
176	Minutes of the consultative committee should be circulated to councillors to assist their decision making in relation to Council policy on industrial issues and keep them informed about current issues and outcomes.																									
177	Immediate implementation and on-going																									
178	Council should update its EEO management plan and include relevant strategies of the National Framework for Women in Local Government 2001 and the Review of the National Framework for Women in Local Government – The Way Forward 2007.																									
179	That the EEO will be reviewed by the end of March 2008 and address any deficiencies identified with regard to the Women in Local Government Strategies document.																									
180	Council should immediately commence the practice of carrying out exit interviews for staff members leaving. Information and data recorded from exit interviews should be considered as part of ongoing workforce planning and human resource policy development																									
181	Immediate implementation and on-going																									
182	Review Process																									
183	Progress Against Timeline Reviewed Monthly by the Senior Management Team																									
184	Progress reported quarterly to Council																									
185	Progress report to DLG Half-Yearly																									

Project: Recommendations
Date: Wed 19/12/07

Task		Progress		Summary		External Tasks		Deadline	
Split		Milestone		Project Summary		External Milestone			